OPEN SPACE PROCESS
WORKING TOGETHER AND LEARNING FROM EACH OTHER

Rules
1. Whoever is there is the right group.
2. When it starts is when it starts.
3. Whatever happens is all that could have happened.
4. When it’s over, it’s over.

The Law of Two Feet: “If you find yourself in a situation where you are not contributing or learning, move somewhere where you can.”

Step 1: Participants take a sheet of paper and write down suggested topic, issue or activity; name of convener(s); room location; length of session; and start time.

Step 2: Participants make a short public announcement about the topic or activity they are willing to lead or discussion they are willing to begin.

Step 3: Sheets of paper are placed on the wall for all to see.

Step 4: The Games Begin—participants sign-up for sessions they are interested in and any potential time conflicts are worked out by participants. Don’t forget to find a notetaker for your session.

Step 5: After your session finishes, the volunteer notetaker should go to the laptop table and type in the highlights of your session so they can be included in the overall proceedings.

SUGGESTED TOPICS/ISSUES/ACTIVITIES

1. Share/Teach: Please list a topic, issue or activity where you would love to share your experiences or help others who have a similar concern. Be brief.

Would you be willing to lead or co-lead the discussion?
How much time will you need for this topic?

2. Learn/Listen: Please list a topic, issue or activity you would like to learn more about. Be brief.

Would you be willing to help begin the discussion?
How much time will you need for this topic?